

TGMI Steering Committee  
Meeting Minutes  
December 10, 2012

Committee Members:

Present:

Marilou Cook - Chairman  
Debbie Rivers – Vice Chairman (By Phone)  
Melinda Crutchfield – Member at Large (By Phone)  
Jason Conner – 2011 Steering Committee Member (By Phone)  
April Romero – Member at Large (By Phone)  
Dr. Macel Ely – UT Program Director (By Phone)  
Michael Blade – 2011 Class President (By Phone)

Absent:

Trish Pulley – Ex Officio  
Victor Barnes – 2010 Class President  
Mark Patterson – Member at Large  
Dr. Tom Kohntopp – UT Program Director  
E. Ross White – Past Chairman  
Phyllis Hodges – Member at Large

Called To Order:

Meeting was called to order by Chairman Marilou Cook at 2:07. The meeting was held at the Data Center.

Treasurer Report:

Marilou reported for Debbie Knox. Checking account balance as of 11/30/2012 is \$1,999.66. Since the 11/30 statement, additional deposits totaling \$440.00 have been made, and check #1009 has been written and submitted to Montgomery Bell in the amount of \$1,080.77 for payment of the catering services at the Holiday Breakfast. What follows is a reconciliation of funds on hand as reported on November 5th, and funds on hand as of December 10th. reported that the checking account balance is \$1,249.16. This is unchanged from last month.

Balance reported 11/5/2012	\$1,249.16
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Payments:

Ck #1008 – Southern Trophy	\$89.50
Check #1009 – Montgomery Bell	\$1,080.77
<b>Total Payments</b>	<b>\$1,170.27</b>

Deposits:

Collections for Holiday Breakfast	\$1,280.00
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<b>Funds on hand 12/10/2012</b>	<b>\$1,358.89</b>
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There are two persons who signed up for the holiday breakfast whose payment has not yet been received. One of these indicated that they were mailing Phyllis a check. The second did not attend the breakfast and has not responded to requests for payment.

Secretary Report:

Melinda Crutchfield reported that the November 2012, steering committee minutes have not been posted to LinkedIn and DOHR website.

**Communications Committee** – Debbie Rivers reported that the last communications committee meeting for the year occurred on December 4, 2012. All class reporters have been asked to send information for the December newsletter to April by December 10. April Romero will be communications chair for next year.

**Community Service Committee** – Jason reported that 620 pounds of food items was collected during the holiday breakfast and delivered to Second Harvest Food Bank. The next Adopt-A-Highway event will be on January 5, 2013 at 8 a.m. Cleanup group will meet at Judson Baptist Church, located at the intersection of Franklin Road and Tyne Blvd in South Nashville. The Second Harvest Food Bank food sorting event will occur on January 12, 2013, from 1 p.m. to 4 p.m. at Second Harvest. There have been 10 committed to attending. Debbie Rivers has the most current TGMI alumni email distribution list and will send the list to Jason. Jon Zirkle is working on arranging the next Habitat for Humanity event.

**Business Events Committee** – Marilou reported that Montgomery Bell State Park charged TGMI for 71 individuals. No other information to report.

**Education\Training\Leadership Development Committee** – No report.

**Social Events Committee** – April reported that the December 1, 2012, Predators game was cancelled. A new survey will go out to get input for next year's events.

#### Old Business:

The mission statement will be posted to DoHR's website under TGMI alumni minutes.

#### New Business:

Debbie Rivers reported that there was a request from Alumni to modernize the TGMI logo. Discussion on the issue ensued and a recommendation was made that there be a contest for the best logo idea and we offer a \$25 lunch gift card as a prize for the accepted logo design. April motioned that we use TGMI funds for the gift card. Debbie Rivers seconded.

Marilou submitted the new committee members to the People in Business section of the Tennessean.

Marilou has a banner that we need to start using at speaking engagements and other TGMI events. She will send this banner to Debbie Rivers.

Debbie Rivers has already scheduled next year's meetings. The meetings will be held from 3:30 to 4:30 on the 1<sup>st</sup> floor of the James K. Polk Building in conference room 1. The holiday breakfast will be held on December 6, 2013, at Ellington Agriculture Center.

#### Open Discussion:

#### Recommended Reading:

Managing Human Behavior in Public and Nonprofit Organizations. By Robert B. Denhardt, Janet  
| Vinzant Denhardt, and Maria Pilar Aristigueta. Sage Publications. 3rd Edition, January 2013.

Marilou asked for a motion to adjourn. Mike Blade motioned - Jason seconded. Meeting concluded at 2:40.

MARK YOUR CALENDARS – Dates to remember:

Steering Committee Meetings in 2013: Jan 8, Feb 12, Mar. 12,  
Apr. 16, May 14, June 11, July 16, Aug 6, Sept. 10, Oct 8,  
Nov 12, Dec 17

2013 Holiday Breakfast December 6, 2013

Regards,

Melinda S. Crutchfield